



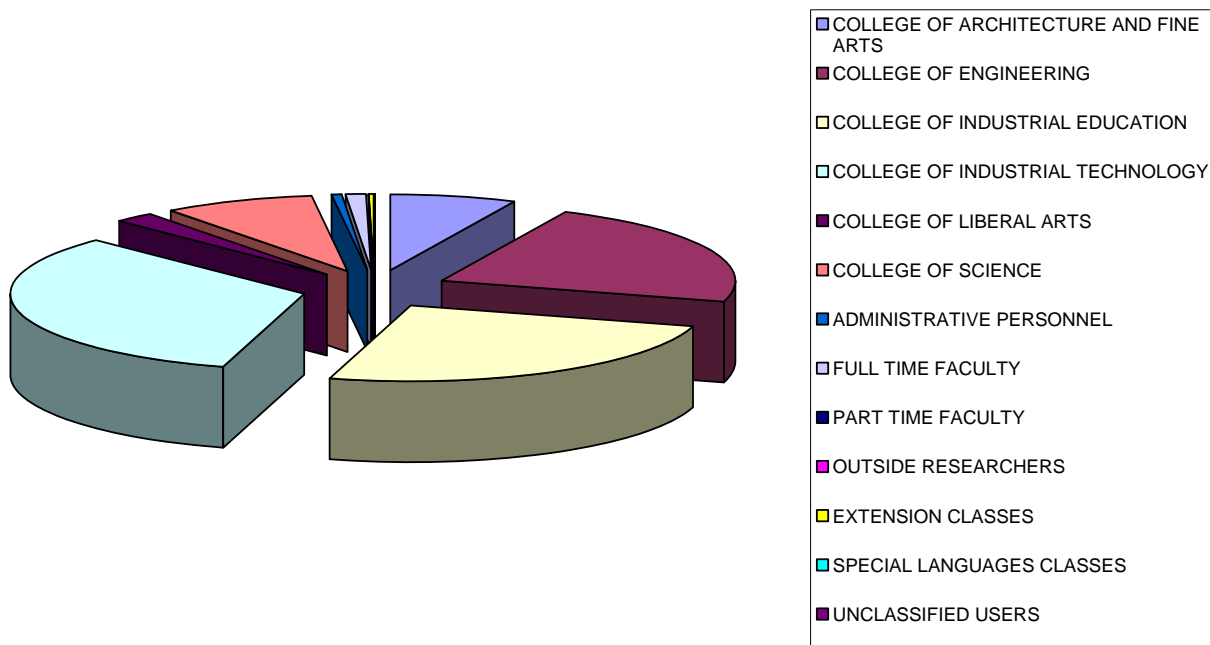
Library Link

APPLICATION OF BORROWERS' CARD STATISTICS (AS OF JUNE- JULY, 2007)

The University Library presents the application of borrowers' card statistics from June-July, 2007.

COLLEGE	BORROWERS' CARD
COLLEGE OF ARCHITECTURE AND FINE ARTS	816
COLLEGE OF ENGINEERING	2,600
COLLEGE OF INDUSTRIAL EDUCATION	2,916
COLLEGE OF INDUSTRIAL TECHNOLOGY	3,856
COLLEGE OF LIBERAL ARTS	268
COLLEGE OF SCIENCE	965
ADMINISTRATIVE PERSONNEL	54
FULL TIME FACULTY	124
PART TIME FACULTY	16
OUTSIDE RESEARCHERS	2
EXTENSION CLASSES	11
SPECIAL LANGUAGES CLASSES	9
UNCLASSIFIED USERS	7
TOTAL	11644

Application of Borrowers' Card Statistics



The table shows that the highest number of student population who have applied for a borrowers' card was the College of Industrial Technology with three thousand eight hundred fifty six. This indicates that the maybe the faculty of the College of Industrial Technology are requiring their students to apply for clearance purposes. This also shows that the students are aware of the importance of the borrowers' cards for their study and research.

LIBRARY ORIENTATION FOR FRESHMEN STUDENTS

The University Library conducted a Library Orientation organized by the Office of Student Affairs and the University Student Government.

The orientation was conducted by Miss Olga Ong, Miss Maryfel Addatu and Mrs. Josebel Salazar. During the orientation, the librarians discuss the policies in borrowing and returning of books, the application and validation of library cards and the South

Manila Inter-Institutional Consortium (SMI-IC).

TUP HOST SMI-IC LIBRARY COMMITTEE MEETING

The South Manila Inter-Institutional Consortium (SMI-IC) Library Committee meeting was held at TUP-Manila last August 30, 2007. Eleven participants attended and they are the directors and chief librarians from various member schools. They are: Mrs. Ana Ma. B. Fresnido (De La Salle – Manila), Mrs. Gloria E. Razugal (Emilio Aguinaldo College), Mr. June S. Yasay representing Mrs. Erlinda B. Gonzales (Adamson University), Miss Olga M. Ong (TUP-Manila), Mrs. Dionisia M. Angeles (PWU – Manila), Mrs. Teresa Dugenia (UP – Manila), Mrs. Leslie Bellosillo (Saint Scholastica's College – Manila), Mrs. Celedonia Cayaban (De La Salle – College of Saint Benilde). Miss Marilou B. Salting representing Sr. Igantius Tal Placido, SPC (Saint Paul's – Manila), Miss Angela S. Llantino representing Mrs. Corazon Nera (Lyceum of the Philippines) and Miss Rowena R. Pascual representing Mrs. Viola Gacutan (Philippine Christian University – Manila). Dr. Maria A. Orendain from the Philippine Normal University was not present during the meeting.

There are twelve members of the Library Committee and they meet every last

Thursday of the month at different venues. The committee opened the meeting with a short prayer led by Miss Olga M. Ong. The minutes of the meeting last July 16, 2007 was read and approved. Then the committee discussed some of their plans like archiving the history of the SMI-IC and conducting a seminar this summer in archiving. They also discuss where to get support and funding for this said activities. The meeting ended with a snack prepared by the host (TUP-Manila).

UNIVERSITY LIBRARY SPONSORS FIRST FRIDAY MASS



The University Library in an initiative to promote spiritual growth among its librarians and staff, sponsored the First Friday Mass last August 10, 2007 from 12 n.n. – 1 p.m. at the University Library. The officiating priest was Father Joel Jenovia, MSSC, the coordinators of the mass were the Campus Ministry Volunteers headed by Sister Jesnen C. Porras, ADO and Mr. Jonathan P. Reginales. The University Library was blessed and prayers for the souls were also

done. After the mass, there was a small sharing of food.

NEW ACQUISITIONS SCHOOO YEAR 2007-2008

AE5 W42 2005 (CD-ROM)

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GE145 B78 2006

Burgman, Mark A. Risks and decisions for conservation and environmental management. Cambridge, UK : Cambridge University Press, 2006.

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Martin, John, 1957-. Organizational behaviour and management. 3rd ed. Australia ; Great Britain : Thomson Learning, 2005.

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Price, Terry L., 1966-. Understanding ethical failures in leadership. Cambridge ; New York : Cambridge University Press, 2006.
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Fundamentals of business marketing education : a guide for university-level faculty and policymakers. New York : Best Business Books, c2004.
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Managing for the future : organizational behavior & processes. 3rd ed. [Mason, OH] : Thomson/South-Western, c2005.
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Bauer, David G. The "how to" grants manual : successful grantseeking techniques for obtaining public and private grants. 5th ed. Westport, Conn. : Praeger, 2003.
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Z731 G75 2004

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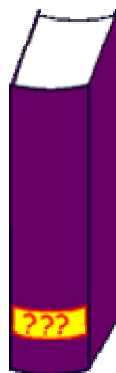
RESEARCH

PARTS OF A BOOK

Locating a book in the library is not enough. You must be familiar with the other parts of the book in order to use it fully. The following are the principal parts of a book in the order they are usually found.

1. **Binding** – Holds the leaves of the book together. It protects the book and makes it easy to handle.

Two Important Parts of Binding



a. **Spine** - The binding edge of the book which carries the title, author's name, the publisher and call number of the book.

b. **End Papers** – Pasted to the covers to make them stronger, sometimes it carries information such as tables, maps, graphs and rules.

2. Preliminary Pages:

a. **Flyleaves** – The first and the last leaves of the book.

b. **Half-title Page** – Precede the title page and serve as its protection.

c. **Frontispiece** – Illustrate the subject matter of the book and precede the title page.

d. **Title Page** – The first important printed page of the book. It gives the following information: the title, the subtitle, the author’s name, editor, illustrator, the name of the person who wrote the introduction, edition and the imprint.



e. **Copyright Page** – The back verso of the title page and gives the date of the copyright and the name of the copyright owners.

f. **Dedication** – Bears the name/s of the person/s to whom the author dedicates the book.

g. **Preface** – Introduce the author to the readers and gives his objectives and/or reason for writing the book.

h. **Introduction** – The subject matter of the book.

i. **Table of Contents** – The general outline of the book.

j. **List of Illustrative Materials** – It carries illustrations, maps and tables.

3. **Text** – The main body of the book.

4. **Auxiliary/Reference Materials:**

a. **Bibliography** – List of books which the author has used in writing the book.

b. **Glossary** – Gives the meaning of some technical or foreign words which are not explained in the book.

c. **Index** – List of topics discussed in the text and arranged alphabetically with page references.

PUZZLE

Do you know the parts of a book?

Play Who Am I and see!

Hint: The word list has all the words you will need. Spelling counts!

Word List			
Cover	Illustrator	Author	Publisher
Title	Call Number	Spine	Title Page

1. I hold the book together. I also tell you the book's title, author, publisher and call number . Who am I?
2. I tell you where you will find the book in the library. Who am I?
3. I am the person who wrote the book. Who am I?
4. I am the person who drew the pictures for the book. Who am I?
5. I am the company that makes the book. Who am I?
6. I protect the pages in the book. I also tell you the title of the book. Who am I?
7. I am the first page of the book. I tell you the name of the book, the author and the illustrator. I also tell you who published the book. Who am I?

Source:

Parts of a Book.

<http://www.emerson.k12.nj.us/staff/rmkelly/custom/mediacenter/Kids%20Corner/BookParts/BooksParts.html>

What is a Book?

By Lora Dunetz

A book is pages, pictures, and words
A book is animals, people, and birds;
A book is stories of queens and kings,
Poems, and songs - so many things!
Curled in a corner where I can hide,
With a book I can journey far and wide.
Though it's only paper from end to end,
A book is a very special friend.

Comments and Suggestions

**We welcome your comments,
suggestions and reactions. Please
send them to:**

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**Please write your name, course and
department.**



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Library and Learning Resources
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Website

www.tup.edu.com

Telephone Number:

302-7750 loc. 601

Olga M. Ong

Editor

Maryfel Addatu

Michael L. Narisma

Josebel Salazar

Writers and Contributors

Corazon Boñola

Teresita D. Laguardia

Damian Q. Pulusan

Support Staff