Republic of the Philippines
TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES
Bids and Awards Committee (BAC)
Ayala Boulevard corner San Marcelino Street,
Ermita, 1000 Manila, Philippines
Tel.: 302-77-50 loc. 124 or 401

Invitation to Apply for Eligibility and to Bid

1. The **TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES (TUP) Manila** intends to apply the sum of **TWENTY THREE MILLION PESOS [₱23,000,000.00]** being the **Approved Budget for Contract (ABC)** to payments under the contract for **CIT BUILDING COMPLETION** with Contract Reference No.:2006-INFRA-05. Bids received in excess of the **ABC** shall be automatically rejected at Bid opening.

2. **TUP** now calls for the submission of Letters of Intent (LOIs) from potential Bidders to apply for eligibility for the supply of labor, materials, plans, and equipment including incidentals for the satisfactory completion of the contract. Bidders should possess a valid PCAB license applicable to the above type and cost of contract, have completed a similar contract with a value of at least fifty percent (50%) of the ABC, and meet the other minimum eligibility requirements stated in the Eligibility Documents. **Interested Bidders must submit their LOIs addressed to the BAC Chairman from December 04 until December 08, 2006 (7:00AM – 4:00PM) at the BAC Secretariat, Supply and Property Office, Ground floor, Administration Building, TUP Manila Campus and secure the Eligibility Documents therefrom after payment of non-refundable fee of ₱1,000.00 at the TUP Cashier**. Applications for eligibility will be evaluated on a "pass/fail" basis. **The last day for the submission of the accomplished Eligibility Documents shall be on December 08, 2006 at the BAC Secretariat**. Only those Bidders passing the eligibility check will be entitled to purchase the Bidding Documents. The Bidding will be conducted through open competitive bidding procedures as specified in the IRR-A of R.A. 9184.

3. **A complete set of Bidding Documents may be inspected and purchased by eligible Bidders upon presentation of Notice of Eligibility to the BAC Secretariat at the address above and upon payment of a non-refundable fee of ₱25,000.00 at the TUP Cashier**. **The Bidding Documents shall be received personally by the bidder or his authorized representative on December 12 – 18, 2006 from 7:00 AM to 4:00 PM.**

4. **TUP will hold a Pre-Bid Conference open to all Eligible Bidders on December 20, 2006, 10:00 AM at the Mini-Conference Hall, Ground floor, Administration Building, TUP Manila Campus**.

5. **Eligible Bidders must submit their Bids at the address below on or before January 02, 2007, 10:00 AM**. All Bids must be accompanied by a Bid security in the form and amount indicated in the Instructions to Bidders. Late Bids shall not be accepted. **Bid opening shall be on January 02, 2007, 10:30 AM at the Mini-Conference Hall, Ground floor, Administration Building, TUP Manila Campus**. Bids will be opened in the presence of the Bidders' representatives who choose to attend.

6. TUP reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders, and makes no assurance that a contract shall be entered into as a result of this invitation.

Certified by:

(Sgd.) ENGR. NENET C. GRAZA
BAC CHAIRMAN

Approved by:

(Sgd.) DR. GODOFREDO E. GALLEGA
PRESIDENT

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SCHEDULE OF BIDDING ACTIVITIES
FOR CIT BUILDING COMPLETION
[Contract Reference No.:2006-INFRA-05]

	ACTIVITIES	FINAL DATES
1.	Publication / Advertisement in: a. Newspaper (Philippine Star) b. TUP Website c. G-EPS d. TUP Manila Campus Bulletin Boards	November 26, 2006 November 26 until December 02, 2006
2.	Submission of Letter of Intent / Issuance of Pre-Qualification / Eligibility Forms (Venue: Supply and Property Office)	December 04 – 08, 2006 Monday – Friday 7:00 AM – 4:00 PM
3.	Deadline of Submission of Pre-qualification / Eligibility Documents (Venue: Supply and Property Office)	December 08, 2006 Friday 4:00 PM
4.	Evaluation of Pre-qualification / Eligibility Documents	December 11, 2006 Monday
5.	Issuance of Notices of Eligibility to Contractors	December 12, 2006 Tuesday
6.	Issuance of Bid Documents (Venue: Supply and Property Office)	December 12 – 18, 2006 Tuesday – Monday 7:00 AM – 4:00 PM
7.	Pre-Bid Conference / Site Inspection (Venue: Mini-Conference Hall, Ground floor, Admin. Building)	December 20, 2006 Wednesday 10:00 AM
8.	Submission (S) and Opening of Bids (O) (Venue: Mini-Conference Hall, Ground floor, Admin. Building)	January 02, 2007 Tuesday S – until 10:00 AM O – starting 10:30 AM
9.	Evaluation / Determination of Lowest Calculated Bid	January 03 – 05, 2007 Wednesday - Friday
10.	Post-qualification and Determination of LCRB	January 08 – 09, 200 Monday – Tuesday
11.	BAC Deliberation / Resolution of Award (BAC DRA)	January 10, 2006 Wednesday
12.	Issuance of Notice of Award	Within 4 Calendar Days (CD) from BAC DRA
13.	Contract Preparation and Signing	Within 10 CD from Issuance of Notice of Award
14.	Approval of Contract	Within 5 CD from Contract Signing
15.	Issuance of Notice to Proceed	Within 2 CD from Approval of Contract

Standard Form Number: SF-INFR-08
Revised on: July 29, 2004

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CONTRACT: **CIT BUILDING COMPLETION**
CONTRACT REFERENCE NO.: **2006-INFRA-05**

Checklist of Eligibility Requirements

ELIGIBILITY ENVELOPE:

(5) MEMBER/SECRETARY	(4) MEMBER	(3) MEMBER	(2) MEMBER	(1) CHAIRMAN		
Initials of BAC Members if document is included						
					1	Certification in lieu of Class "A" Documents. *Note: This document certifies that the Class "A" Documents are complete, current and updated. Presence of this document shall forego the checking of the Class "A" Documents.*

I. CLASS "A" DOCUMENTS

OR all requirements listed under Legal, Technical and Financial Documents

Class "A" Legal Documents

					1	DTI business name registration or SEC registration certificate, By-Laws, Articles of Partnership/Incorporation, whichever is applicable. **Annex LD-01**
					2	Valid and current Mayor's permit/municipal license. **Annex LD-02**
					3	Taxpayer's Identification Number. **Annex LD-03**
					4	Duly signed statement of the prospective bidder that it is not "blacklisted". **Annex LD-04**

Class "A" Technical Documents

					1	Duly signed statement of all Ongoing Government & Private Construction Contracts including contracts awarded but not yet started supported with: a) Notice of Award and/or Contract; b) Notice to Proceed issued by the Owner; and c) Certificate of Accomplishments signed by the Owner or Project Engineer. **Annex TD-01A**
					2	Duly signed statement of all Government & Private Construction Contracts Completed

						which are similar in nature to the contract to be bid supported with: a) Contract; b) CPES rating sheets and/or Certificate of Completion; and c) Certificate of Acceptance. **Annex TD-01B**
					3	Valid PCAB License and Registration for the type and cost of the contract to be bid. **Annex TD-02**
					4	Duly signed statement of availability of key personnel and equipment that may be used for the contract. **Annex TD-03**
(5)	(4)	(3)	(2)	(1)		

Class "A" Financial Documents

					1	Audited financial statements, stamped **"received"** by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year. **Annex FD-01**
					2	Duly signed computation of NFCC, **OR** a commitment from a licensed bank to extend to him a credit line if awarded the contract, **OR** a cash deposit certificate. **Annex FD-02**

II. CLASS "B" DOCUMENTS

					1	Bidder's General Information Sheet *[shall be the first/covering page of eligibility requirements]*.
					2	Valid Joint Venture Agreement, in case of a joint venture. **Annex LD-05**
					3	Duly signed letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for eligibility check. **Annex LD-06**
					4	Sworn affidavit of the bidder that it is not related to the President of TUP, members of the BAC, PMC, TWG, and OAPPPD, by consanguinity or affinity up to the third civil degree. **Annex LD-07**
					5	Duly signed certification under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction of the original, complete, and that all statements and information provided therein are true and correct. **Annex LD-08**
					6	Current Tax Clearance with latest VAT payment. **Annex LD-09**
					7	References (List of clients with business addresses & contact numbers preferably government agencies). **Annex LD-10**
					8	Letter of Appointment or Authority of the Manager/Representative of the Organization. **Annex LD-11**
					9	Special Power of Attorney of the Authorized Representative of the Organization. For Joint Venture (JV), Special Power of Attorney for the Lead Partner signed by legally authorized signatories of all members of the JV. **Annex LD-12**

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.